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### Developing a Communication Plan

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College of Agriculture, Human and Natural Sciences

*Disaster Education Response Team*



## **Developing A Communication Plan**

Sandria Godwin, Leslie Speller-Henderson, Richard Stone

Be ready to take action! Keep an emergency plan with your emergency food kit! If disaster strikes, you and your family will be prepared.

- Family Communication Plan - As a family, make a plan before a disaster strikes.
  - Know how to contact each other if you are not together when a disaster strikes.
  - Designate a safe meeting place where the family will gather if separated.
  - Be sure everyone knows the location of the emergency food kit.
  - Keep-up-to-date identification and medical information on all family members in your emergency food kit.
- Shelter
  - Know the locations of emergency shelters in your area.
  - Know different routes to the shelter in case roads have been damaged or blocked off.
  - Identify pet-friendly shelters where you can go if you have pets.
- Work Together
  - Find out what steps schools and your place of employment have taken to ensure everyone's safety during an emergency.
  - Work with your neighbors to create a safe environment for everyone if a disaster strikes.
  - Ask community officials to hold an emergency drill in your area.



*Follow All Instructions Provided on the TV and Radio or in the Newspaper.  
Remember, Your Safety Is Top Priority During Any Disaster*

Complete the contact information sheet found on the other side of this page. It is a good idea to post a copy of this sheet in a place where everyone can find it easily.



*Go to our website [www.tnstate.edu/agriculture](http://www.tnstate.edu/agriculture) for additional  
Disaster Education Resources.  
Call (615) 963-1375 for more information*





# Emergency Contact Information Sheet



Police \_\_\_\_\_

Fire Department \_\_\_\_\_

Hospital \_\_\_\_\_

Red Cross \_\_\_\_\_

FEMA \_\_\_\_\_

Health Department \_\_\_\_\_

Work Mom \_\_\_\_\_

Dad \_\_\_\_\_

Relatives \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Meeting Place \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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