

Tax, Secretarial Seminars Slated

How to prepare your 1977 tax returns and how to become a successful secretary are the topics for concurrent seminars being conducted on campus by the Division of Extension and Continuing Education at Tennessee State University beginning November 1.

Registration for the five-week seminar is set for October 28 in the Women's Building, Room 105.

The tax return seminar, which is scheduled for each Tuesday evening from 6:00-8:00 p.m., is designed to provide information for preparing the Federal Tax returns.

According to Robert Boone, director of Public Service, the seminar will explain the new tax law, provide sessions on filling and preparing the return, income and adjustments to income, itemized deductions, capital gains and losses other gains and losses, credits and special tax computations.

University

ACCENT

Tennessee State University

October 24, 1977

The secretarial seminar, which is designed to improve skills, will give special attention to office procedures, human relations in the office, organizing for efficiency, business, English and the secretarial image.

UN Observance Set

Thomas Niles, deputy director for the Bureau of International Organization Affairs in the United Nations Political Affairs office will be the featured speaker for the International United Nations Day activities Tuesday, October 25 at Tennessee State University.

The program, which will start at 9 a.m. in the Administration Building Auditorium, is coordinated by the Department of History and Geography.

Former director of the United States Commercial office in the Moscow Embassy and political officer for the U.S. Mission to NATO, Niles is

a graduate of Harvard University. He entered foreign service in 1962 with assignments in Belgrade and has served in the office of Soviet Union Affairs in the State Department and at the National War College in Washington, D.C.

The program will include proclamations from Governor Ray Blanton and Mayor Richard Fulton, proclaiming the state and local observance of the day. Students from local and area high schools and, members of the United Nations Association of Nashville will be guests of the University.

The public is invited.

Bernita Wallace who will be the seminar coordinator said the class is open to area secretaries, receptionists, clerks and

typists, especially those in the social service agencies, educational institutions, community based agencies and interested community persons.

Registration is \$10.00 however, state and local government employees are admitted free. The tax return seminar is \$20.00.

For further information call the Public Service Center, Division of Extension and Continuing Education, 320-3398.

PROFILE

DR. BERNARD G. CROWELL
OFFICE OF ACADEMIC AFFAIRS

Life for the faculty and staff "ain't been no crystal stair" this year. The major "rough places" have been a succession of committee meetings, sub-committee meetings, preliminary reports and final reports. If the outlook seems overpowering, take comfort when Dr. Bernard Crowell says, "This, too, shall pass away and there will be a better day."

As Vice President for Academic Affairs, Crowell keeps track of many of the University studies being done this year. These include the Self-Study, the Forward with the Basics Program and faculty exchange program with the University of Tennessee Nashville.

Crowell's background probably provided him with the physical strength to keep going and the academic skills to promote achievement. He was born in Chickasaw, Oklahoma. His education includes the bachelor of science in biology from Langston University, Langston, Oklahoma, and the master of science degree in Physical Education from the University of Oregon.

He was head track coach at Langston University for twelve years. In 1966 he was named "Coach of the Year" by the Track Coaches Association, NAIA.



Dr. Bernard G. Crowell

While at Langston he also served as head basketball coach, assistant football coach, professor of health and physical education and director of admissions and records.

Crowell continued his education by attending the University of California, the University of Colorado and Oklahoma State University where he earned the doctor of education. He met Dr. Frederick S. Humphries while both were working on a college research project in Washington, D. C. and came to TSU in August, 1975.

Crowell acknowledged that TSU's academic program is often overshadowed by its athletic program.

"I think this is partly because of the media," he said. "It is a problem of higher education, not just of TSU. Notre Dame gets more publicity about its football team than for its academic program."

"TSU has produced outstanding graduates that are

serving in every walk of life," he continued.

"My endeavors are to see that that continues. We are trying to meet the manpower needs of society."

Crowell said the University is concentrating on the Schools of Engineering and Business, and on providing the terminal degree.

"We have submitted 8 to 10 new programs to the Board of Regents since I've been here," he said. "I feel the academic programs are moving forward."

Crowell says he devotes his spare time to his sons. He and his wife, Mrs. Virginia M. Crowell, have two sons. Bernie is age 16 and Chris is 11-years old.

One son is playing little league football and I haven't missed a game. The other one wrestles. We also hunt and fish," he said. "Even at home I don't forget academics. I still demand that they do their homework."

Dr. Alexander C. Wells, assistant professor of biology, has received the PH.D. in pharmacology from Meharry Medical College. He earned the degree after receiving a fellowship from the National Institute of Health. The title of his dissertation was "Cholinergic Influence on Hexobartital Hypnotic Action." Wells is the first TSU faculty member to receive the MARC faculty fellowship. The three-year fellowship was awarded for a joint project between TSU and Meharry. Wells expressed great satisfaction with the fellowship program and urged others to apply for it. The MARC fellowships are limited to the study of biomedical science.

NEWS BRIEFS

THE STATE BOARD OF REGENTS has granted tenure for Mrs. Gloria Lewis, assistant professor in the Department of Psychology, and Mrs. Harriette A. Peterson, assistant professor in the Department of History. Dr. Ernest Rhodes was promoted from the rank of instructor to assistant professor in the Department of Sociology.

DR. PEARL G. DANSBY, head of Psychology, was selected to be a 1977-78 participant in Leadership Nashville. She attended the opening retreat for Leadership Nashville at Fairfield Glades. Orientation included speeches by Nashville leaders, such as the Mayor and the President of the Chamber of Commerce

DR. ANNE B. MARTIN, head of the department of Social Welfare, said the Site Team of the Council on Social Welfare Education visited the campus recently to explore reaccreditation.

of Education. Other speakers will include Dr. Pearl Dansby, Dr. Franklin Jones, Dr. E. Preston Mitchell and Dr. John Joyner.

Gamma Sigma Sigma, a national service organization for college women, will sponsor a fashion show on November 6 at 3:30 p.m. in the Old Meharry Cafeteria. Ms. Maxine Henderson was recently installed as president of the sorority. She is a senior in the School of Business and a member of Phi Beta Lambda. Other incoming officers are Linda Holloway, Sabrina Dawson, Deborah Leslie, Tanya Allen, Verlene Carter, Deborah Olicer and Rosetta Barbee.

SCHOOL OF EDUCATION PLANS GET-TOGETHER

The School of Education is sponsoring a "Student-Faculty Get-Together" for graduate Students. The social will be Thursday, October 27, 7 p.m. to 8:30 p.m. in the Women's Building Auditorium.

About 200 graduate students are expected for the gathering, which has the sub-title, "all you ever wanted to know about graduate school but were afraid to ask."

A welcome will be given by Dr. Everette Wither- spoon, dean of the School

Karen F. Brown
Editor

Accent is published each Monday through the fall and spring semester for the faculty and staff at the University. Deadline for inclusion is 10 a.m. each Tuesday.

Bureau of Public Relations

JOB OPENINGS

THIS WEEK

POSITION: Publications Secretary

UNIVERSITY FACULTY MEETING will be Wednesday, October 26 at 4 p.m. in the Women's Building Auditorium.

DEPARTMENT: Work Motivation Research Project

THE GENERAL EDUCATIONAL DEVELOPMENT TEST (GED) is administered each Thursday and Friday in room 207, Education Building. Time of the test is 8 a.m. - 3 p.m. The fee is \$10. For Additional information contact the University Testing Center.

RESPONSIBILITIES: Responsible for the production of publications of the Research Project, under the supervision of the Principal Investigator.

THE PRE-NURSING EXAMINATION will be administered on Saturday, October 29 from 8 a.m. to noon in the Nursing Auditorium.

QUALIFICATIONS/EXPERIENCES:

ACADEMIC: Relevant training in college and/or graduate school in English; Journalism; or Business Education. EXPERIENCE in publications including knowledge of manuscript style; editing; arrangement of statistical tables; skill in use of electric typewriters copier; mimeograph machines. Experience in organizing; arranging; typing theses; research articles; monographs; reports; book copy, etc.

THE TSU TIGERS face Southern University Saturday, October 29 at 7:30 p.m. The football game will be at University Stadium in Baton Rouge, La.

DEADLINE FOR APPLICATION: October 24, 1977

sibility will include ordering, budget management, central serials record, binding and periodical maintenance.

NEW EMPLOYEES ANNOUNCED

The following new employees have been placed by TSU: John Matlock, Jr., Planning, Management & Evaluation; Sheila Smith, ACI-Special Education; Buck Bell, C.E.T.A.; James L. Knight, C.E.T.A.; John F. Horan, C.E.T.A.; Matrell Harper, C.E.T.A.; Thomas Taylor, C.E.T.A.; John E. Gray, C.E.T.A.; and William Oden, C.E.T.A.

QUALIFICATIONS/EXPERIENCES:

Masters degree in Library Science from an accredited School. Experience with serials or Acquisitions.

POSITION: Serials Librarian

DEADLINE FOR APPLICATION: November 12, 1977

DEPARTMENT: Library

TSU HAS A TOUCH OF GREATNESS

RESPONSIBILITIES: Establish directions for the Department of Serials. Will supervise 1 professional, 1 clerk and student assistants. Respon-

Let us know the great things you are doing. Please send news tips, photographs, and announcements to Accent.

Other new employees are: Gloria Robinson, C.E.T.A.; Sharon Eaves, Extension & Continuing Education; Emma Brown, Allied Health; Elma Lee, Social Welfare; Ivy Smith, Media Center; George Davis, Jr. Computer Center; Paul Sawyers, C.E.T.A.; and Mary Wilson, Nursery & Kindergarten.