

Digital Scholarship @ Tennessee State University
Preservation of knowledge through scholarship and publication

Tennessee State University Libraries

Policies and Guidelines

Introduction

Digital Scholarship @ Tennessee State University is an institutional research repository maintained by the TSU Libraries designed to organize, make accessible and preserve the scholarly work of our faculty, students, and staff at <http://digitalscholarship.tnstate.edu/>. The policies and guidelines outlined in this document covers the content of the Digital Scholarship @ Tennessee State University, including participants, types of content, submission criteria, author rights, users' rights, removing or updating content, and preservation and perpetual access.

Participants

Tennessee State University faculty, students, staff, or any department, research unit, center or institute is eligible to join.

Types of Content

- Articles, including those previously published, pre- and post prints with copyright and/or license permissions
- Journals produced by the members of the Tennessee State University
- Theses and Dissertations
- Books or book chapters, pre and post prints with copyright and/or license permissions
- Technical reports, working papers, conference papers
- Lectures and seminar series
- Honors projects, student research
- Institutional newsletters, reports, and related materials
- Data sets
- Creative works
- Others

Submission Criteria

- The work submitted must be original and produced or sponsored by Tennessee State University faculty, researchers, students, staff or unit of the institution
- Work must be scholarly, creative, research oriented and carries importance for the institution
- Authors must own copyright to all content and/or have permission to house the material in the Digital Commons
- All material must be in digital format
- Content submitted by faculty and staff must be approved by the departmental editorial board or the department head. Approvals must be sent to the Dean of the Libraries and Media Centers in print or digital format
- Content submitted by students must accompany an approval letter written by the advisor or instructor

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Users' Rights

Individuals may download, and print Digital Scholarship @ Tennessee State University materials for educational and research purposes, but must respect the intellectual property rights of the authors by giving them recognition.

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Digital Scholarship @ Tennessee State University is a scholarly permanent repository of research. Removal of the materials may happen if

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- Authors request that an updated or revised version posted

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